

# **In Five Easy Steps**

# CONVENIENT

## Step 1

Contact Richard at Chartrand Design with a list of items that require refinishing. He will quote the refinishing work, from photos or when the items arrive at our facility.

Refinishing will only begin upon your approval.



#### Step 2

After your acceptance of the quote, specially designed shipping cases will be sent to you via UPS. They will include a complete set of packing instructions as well as packing material.



#### Step 3

Contact Richard when everything is properly packed to arrange a pick-up of your valuable appointments.



## Step 4

The cases will be picked up within 3 to 5 business days by UPS or Trucking Company. If any of the cases weigh more than 150 pounds they will be picked up by truck, otherwise UPS will pick up the refinishing items.



## Step 5

Refinished merchandise will be shipped back to your church within 4 to 6 weeks from receipt of your order at our facility.



Chartrand Design has over 100 years of experience DESIGNING, MANUFACTURING, REFINISHING and REPAIRING church metal ware. Your ecclesiastical appointments will be expertly refinished by our qualified craftsmen.

SHIPPING CASES AND PACKING MATERIALS ARE PROVIDED AT NO CHARGE FOR ORDERS ABOVE \$1,200.00.